

Mission:

To protect, promote & improve the health of all people in Florida through integrated state, county & community efforts.



Rick Scott
Governor

John H. Armstrong, MD, FACS
State Surgeon General & Secretary

Vision: To be the **Healthiest State** in the Nation

EXISTING SYSTEM

OSTDS existing system applications must be accompanied by information and materials specified below prior to a site evaluation being performed by this office. If incomplete, the package will be returned to the applicant.

The following documents are required before an application is complete:

- **Application/site evaluation fee of \$190.00** is payable when application is turned in. Application form must have ALL REQUIRED information filled out before it is accepted. APPLICATION MUST CONTAIN ORIGINAL SIGNATURE. If a representative is appointed to act on your behalf, a Letter of Authorization must be submitted, or a copy of a legal contract. Fees are subject to change.
- **Site plan** drawn to scale, or a survey of property with dimensions showing placement of: structure, septic system, water source (well/water hookup), driveway, and any other buildings, swimming pools, easements, drainage features, slopes, or bodies of water on property.
- **Floor plan** drawn to scale with overall dimensions of structure, and all rooms identified.
- **Pump-out and certification** must be done by a state-certified septic contractor. The septic contractor will submit a pump-out certification to this office.
- **Flags.** One flag must be placed at the entrance to the property; one flag must be placed next to the location of the septic tank. Flags are provided by this office.
- Existing OSTDS approval will be issued if the requirements of Chapter 64E-6, Florida Administrative Code are met and sewage flow is unchanged. Customers denied OSTDS existing system approval may apply for a repair or modification/upgrade permit.
- An existing system application is **valid for one (1) year** from the date of purchase.

For additional information or assistance please contact the Environmental Health Office, Gulf County Health Department at (850) 227-1276, ext. 125. Office hours are 8:00 a.m. to 5 p.m., EST, Monday through Friday.

NOTE: If you do not own the property you must have a written statement from the owner authorizing you to act as their agent in obtaining the existing system approval.

Florida Department of Health**GULF COUNTY**

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