

Mission:

To protect, promote & improve the health of all people in Florida through integrated state, county & community efforts.



Rick Scott
Governor

John H. Armstrong, MD, FACS
State Surgeon General & Secretary

Vision: To be the **Healthiest State** in the Nation

Abandonment of Onsite Sewage Treatment and Disposal System (OSTDS)

OSTDS abandonment permit applications must be accompanied by information and materials specified below before a site evaluation will be performed by this office. If incomplete, the package will be returned to the applicant.

The following documents are required before an application is complete:

- **Application/site evaluation fee** of \$100.00 is payable when application is turned in. Application form must have ALL REQUIRED information filled out before it is accepted. APPLICATION MUST CONTAIN ORIGINAL SIGNATURE. If a representative is appointed to act on your behalf, a Letter of Authorization must be submitted, or a copy of a legal contract.
- **Site plan drawn to scale**, or a survey of property with dimensions showing placement of structure, septic system, water source (well/water hookup), driveway, and ANY other buildings, swimming pools, easements, drainage features, slopes, or bodies of water on property.
- **Legal description** or **certified deed** and **land parcel number**. The parcel number may be obtained from your annual tax statement.
- **Flags**. One flag must be placed at the entrance to the property, one flag must be placed next to the septic tank. Flags are provided by this office.
- Upon approval, a septic tank repair permit will be issued. **SEPTIC TANK ABANDONMENT PERMITS ARE VALID FOR THREE (3) MONTHS FROM DATE OF ISSUANCE.**

Applicants requiring information or assistance may contact the Port St. Joe branch of the Gulf County Health Department at (850) 227-1276, ext. 125. Office hours are 8:00 a.m.-5:00 p.m., Eastern Time, Monday through Friday.

Florida Department of Health

GULF COUNTY
2475 Garrison Ave., Port St. Joe, FL 32456, Phone: 850-227-1276, Fax: 850-227-1794
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